

## **RESOLUTION FOR SETTING COST OF FEES**

WHEREAS, State laws and county ordinances set fee prices for services provided by county offices; and

WHEREAS, the opportunity exists in the certain sections of the Illinois Compiled Statutes to increase fees for certain services provided by the County Clerk and Recorder's Office if a cost study finds that the existing price is not sufficient to cover all costs, and

WHEREAS, a statement of cost and cost study analysis has been prepared by Bellwether, LLC and

WHEREAS, the Finance Committee reviewed the proposed fee increases and recommends that the fees for the following services provided by the County Clerk and Recorder's Office be increased to reflect the actual cost to provide these services:

BIRTH CERTIFIED COPY	\$18
ADDITIONAL COPIES	\$5
DEATH CERTIFIED COPY	\$20
ADDITIONAL COPIES	\$10
MARRIAGE/CIVIL UNION LICENSE	\$60
MARRIAGE/CIVIL UNION COPY	\$18
ADDITIONAL COPIES	\$5
ASSUMED BUSINESS NAME (DBA)	\$20
DBA NAME/ADDRESS CHANGE, CANCELATION	\$10
TAX REDEMPTION (CLERK'S FEE)	\$100
LAND RECORDS	\$60
NON-STANDARD	\$75
PLAT SUBDIVISION	\$75
NON-LAND/UCC	\$51

NOW, THEREFORE BE IT RESOLVED by the County Board of Coles County, Illinois to adopt the proposed fees as stated above effective January 1, 2019.

*See Page 2 for Detailed Fee Descriptions*

*Effective January 1, 2019*

*“Classification of documents to be recorded is the Sole Discretion of the Coles County Clerk/Recorder”*

**ALL RECORDING FEES ARE \$60 WITH THE NOTED EXCEPTIONS:**

**DOCUMENTS THAT ARE EXEMPT FROM RENTAL HOUSING = \$51**

AFFIDAVIT W/O LEGAL

ARTICLES OF INCORPORATION

MEMORANDUM OF JUDGMENT

RELEASE OF MEMORANDUM of JUDGMENT

CITY ORDINANCE

POWER OF ATTORNEY W/O LEGAL

PROBATE

CEMETERY DEED

BIRTH/DEATH CERTIFICATE

**STATE LIENS/RELEASE OF STATE LIENS = \$11**

**FEDERAL LIENS/RELEASE OF FEDERAL LIENS = \$18**

**NON STANDARD DOCUMENTS = \$75**

ANY DOCUMENT THAT CREATES A DIVISION OF LAND (PLAT ACT WILL BE MARKED “B”)

ANY DOCUMENT MAKING SPECIFIC REFERENCE TO **MORE THAN 5** TAX PARCEL ID #S

ANY DOCUMENT MAKING SPECIFIC REFERENCE TO **MORE THAN 5** DOCUMENT #S

**SUBDIVISION PLATS = \$75**

**ALL UCCS (NEW, AMENDED, TERM, ETC) = \$51**

**COPIES = \$1 Per Page / Certified = \$10 per document**

*PLEASE NOTE: ALL Land Related Documents must have parcel ID#S and Plat Act Affidavit.*

*PLEASE NOTE: Upper 3x5 right hand corner must be clear for our recording information. Cover sheet required if corner is not free.*